

SECRET

4 OCT 1971

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 1 October 1971

1. Black Recruitment: Since 1 July our recruiters have referred ten good Black professional applicants to us. In addition, seven Black applicants were put in process for various Agency components including OGI, TSD and NPIC. These seven included some of the ten mentioned above and some individuals whose applications were received prior to the 1 July date.

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2. Staff to Contract: The conversion of 38 [REDACTED] employees from staff to contract employee status is completed. All of the individuals involved have signed their contracts effective 3 October 1971.

3. Position Classification:

a. The report of the survey of the CA Staff has been completed, and a formal memorandum that will transmit the report to the Chief, CA Staff developed.

b. Desk audits were conducted last week in the CI Staff,

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c. A discussion was held with officials of the Office of Communications on changes to be made on various field stations' Staffing Complements. Included in the discussion was the reorganization of the [REDACTED] Communications Station.

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Excluded from automatic  
downgrading and  
declassification

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4. Cooperative Education: On Monday, 4 October, [REDACTED] will travel to St. Louis for a meeting of the Executive Board of the Cooperative Education Division and the Nominating Committee of the same organization. On Thursday, 7 October, he will drive to Rolla, Missouri to interview co-op applicants at the University of Missouri. [REDACTED]

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[REDACTED] replacement, and two representatives of HPIC will accompany him. On 12 October [REDACTED] will go to Georgia Tech accompanied by [REDACTED] to interview co-op candidates. 14 October will be spent at Drexel University.

5. Reserve Affairs Speaker: Colonel Frank Petruzel from the Office, Chief of Information, Department of the Army, will address the members of the Agency's military reserve tonight, 4 October 1971. He will speak on the subject of "Information in the US Army."

6. Promotion: The [REDACTED] of OSA's operation [REDACTED] [REDACTED] was promoted [REDACTED] effective 1 October 1971. He will complete four and a half years duty there in June 1972 and be replaced by the Unit's present operations officer, [REDACTED]

7. TICKETRON: Tickets for performances at the Kennedy Center can now be obtained through TICKETRON.

/s/Harry B. Fisher  
Harry B. Fisher  
Director of Personnel

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OD/Pers, [REDACTED] dpm (4 Oct 71)

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